

Eugene School District

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School Board and Superintendent Working Agreements, 2018-19

Purpose

The Board of Directors is the educational policy making body for Eugene School District 4J. To ensure student success, members of the school board and the superintendent agree to function together as a leadership team. The following are the group agreements for the members of the board.

Governance

1. The board will work with the superintendent in a cooperative and collaborative partnership aligned toward a common mission.
2. The board will focus on the responsibilities of policymaking, planning and evaluation, and fiscal oversight.
3. The board will make decisions in the best interest of students and of the district as a whole.
4. The board will actively solicit input, listen to all perspectives and give careful consideration to all issues presented to the board.
5. Individual members have no authority to take individual action in policy or district and school administrative matters.
6. Individual members of the board will support decisions of the majority after honoring the rights of individual board members to express opposing viewpoints and votes.

Meeting Agreements

1. Board members will start meetings on time.
2. Board members will attend all meetings of the board. Members will contact board leadership and the superintendent if unable to attend.
3. Board members will cast a vote on all matters except when a conflict of interest is identified.
4. Board members will hold all meetings at accessible locations.

Communication

1. Board members will communicate directly with the superintendent when relaying a concern or problem, or when requesting information requiring staff time.
2. Board members will communicate questions or concerns about agenda items to the superintendent and board chair no later than the Monday prior to the board meeting.
3. Board members may request items be added to a future agenda by emailing the request to the board chair or superintendent. Board leadership will review the request with the superintendent. The board chair will communicate the decision whether to add the requested agenda topic with the board member.
4. The board chair or designee is the spokesperson for the entire board.
5. Members of the board will contact a building administrator prior to visiting a 4J facility.

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