


Public Sector Advisors



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PRESENTATION TO:



**MASA Great Start Workshop**  
*Navigating the MDE Website*

October 13, 2011

PRESENTER:

Patty Heminover, Vice President  
Springsted Incorporated

Public Sector Advisors

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**Agenda**

- Accessing District Financial Reports
- Data Submissions
- STAR Systems Overview
- Teacher Support & Program Finance
- MDE Resources
- Professional Associations

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## Accessing MDE Data

- School District Financial Reports
  - MDE home page [www.education.state.mn.us/mde/index.html](http://www.education.state.mn.us/mde/index.html)
  - Accountability Programs
  - Program Finance
  - Minnesota Funding Reports (MFR) System
  - District letter
  - District name

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## Accessing MDE Data *cont.*

- School District Financial Reports *cont.*
  - Report Category
    - Aid Confirmation Pay Report
    - Aid Entitlement Reports
    - District and Site Financial Reports
    - ESEA Programs
    - IDEAS Cash Simulation
    - IDEAS Combined Payment Reports
    - IDEAS Year-End Reports

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## Accessing MDE Data *cont.*

- School District Financial Reports *cont.*
  - Report Category
    - Levy Limitation and Certification Reports
    - SERVS Payments
    - SERVS UFARS Comparison Report
    - Special Education
    - Special Education Maintenance of Effort
    - Special Education Tuition Billing
    - Student
    - Transition Disabled
    - UFARS Turnaround Reports

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## Accessing MDE Data *cont.*

- **Financial Management**
  - MDE home page [www.education.state.mn/mde/index.html](http://www.education.state.mn/mde/index.html)
  - Accountability Programs
  - Program Finance
  - Financial Management
    - School Business Bulletin
    - UFARS Manual
    - Reports
      - Federal programs-indirect cost rates
      - Fund balance report
      - Statutory operating debt

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## Accessing MDE Data *cont.*

- **Data Submissions**
  - MDE home page [www.education.state.mn.us/mde/index.html](http://www.education.state.mn.us/mde/index.html)
  - Data
  - Data Submissions
    - The forms may be sorted by title, due date, program area, charter school or form #
- **STAR**
  - MDE home page [www.education.state.mn.us/mde/index.html](http://www.education.state.mn.us/mde/index.html)
  - Data
  - STAR-Staff Automated Reporting
  - STAR Web Edit System

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## STAR System Overview

**STAR – (Staff Automated Reporting):** is a Web-based system used by school districts to report employment and assignment information to the Minnesota Department of Education (MDE). This system is also used by districts to access the licensure/assignment discrepancy report and to complete "highly qualified" reporting.

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**STAR System Overview** *cont.*

- Three Separate Reports
  - STAR (Staff Automated Reporting)
  - Licensure/Assignment Discrepancy
  - Highly Qualified Reporting
- Reporting Due Dates
  - First submission – October 4 snapshot – Due November 22, 2011
  - Second submission – March 5 snapshot – Due April 16, 2012

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**STAR System Overview** *cont.*

- Federal Agencies and Reporting Requirements
  - Minnesota Department of Education (MDE)
  - U.S. Department of Education
  - Office for Civil Rights (OCR)
  - National Center for Education Statistics
  - American Federation of Teachers and National Education Association
  - Council for Chief State School Officers

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**STAR System Overview** *cont.*

- Minnesota Statutes
  - 127A.42 Reduction of Aid for Violation of Law
  - 127A.43 District Employee of Unlicensed Teachers; Aid Reduction

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## Accessing MDE Data *cont.*

- School Report Card
  - MDE home page [www.education.state.mn.us/mde/index.html](http://www.education.state.mn.us/mde/index.html)
  - Academic Excellence
  - School Report Card

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## Accessing MDE Data *cont.*

- Teacher Support
  - MDE home page [www.education.state.mn.us/mde/index.html](http://www.education.state.mn.us/mde/index.html)
  - Teacher Support
    - Minnesota Educator License Look-up
    - How to File a Complaint Against a Teacher
- Program Finance
  - MDE home page [www.education.state.mn.us/mde/index.html](http://www.education.state.mn.us/mde/index.html)
  - General Education
    - Interactive Projection Models (WHATIFs)

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## Accessing MDE Data *cont.*

- MDE Resources
  - MDE home page [www.education.state.mn.us/mde/index.html](http://www.education.state.mn.us/mde/index.html)
  - Calendar of MDE workshops, trainings and meetings (red line)
    - Calendar may be sorted by date, event, location or sponsor
  - Directories
    - Department Staff and Subject Directory
      - Staff directory may be sorted by name, division or subject
    - Schools and Districts
    - Educational Organizations

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## Other Resources

- Professional Associations (see MASA website)
  - Minnesota Board of School Administrators (BOSA)(Licensing)
  - Board of School Superintendents (BOSS)
  - Minnesota Department of Education
  - Minnesota School Boards Association (MSBA)
  - Education Minnesota
  - Minnesota Association of School Principals' Association (MASSP)
  - Minnesota Elementary School Principals' Association (MESPA)
  - Minnesota School Business Officials (MSBO)
  - Minnesota Community Education Association (MCEA)
  - Minnesota School Public Relations Association (MinnSPRA)
  - Minnesota Administrators for Special education (MASE)
  - Minnesota School Safety Center

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## Questions?

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