

EXAMPLE ACTION ITEMS ON BOARD AGENDA

OPTION 1: No controversy involved, boilerplate items
(Place as many of non-controversial items on Consent Agenda as possible to save time.)

Date: _____

To: Board of Education

Via: Superintendent _____

From: Director of Business Services _____

Re: Payment of Monthly Bills

RECOMMENDATION: That the School Board authorize the payment of bills as listed in Agenda Item VI. A.

Explanation: The business office has completed invoices and set forth in sequential order the bills that need to be paid. All bills are related to expenditure accounts within the 2006-2007 operating budget.

OPTION 2: When multiple course of action are possible, especially when decisions are more political than educational.

To: Board of Education

Via: Superintendent

From: Boundary Line Change Task Force

Re: Boundary Line Decisions for 2007-2008 School Year

RECOMMENDATION: That the School Board consider the following alternatives and act on the alternative that seems to meet the overall needs for the school system for 2007-2008:

A. Implement Option A:

B. * Implement Option B:

C. Implement Option C:

D. Implement Option D: Make no change in boundary lines in 2007-2008.

E. Implement Option E: That the School Board adopt a new option or variant option as described below: _____

- Superintendent's recommendation

Explanation: Below are spelled out the "pros" and "cons" of each of the above alternatives, as they can be ascertained at this time.